

West Bengal Handicrafts Development Corporation Limited (MANJUSHA)
(A Government of West Bengal Undertaking)

CIN-U17123WB1976SGC030557

Advertisement No.: 678/08C/HDC/EST/2025-26

Dated: 06/06/2025

Application in the prescribed format given in the Corporation's website at <https://www.manjusha.in> is invited from Indian citizens for recruitment to the posts mentioned herewith. Please go through the information and apply if you are eligible. Remuneration shall be as per the Government norms for contractual employee.

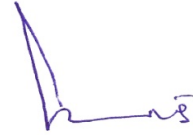
CLOSING DATE & TIME OF APPLICATION: 30-06-2025, 5:30 PM

SL. NO.	POST	QUALIFICATION	AGE	NO. OF VACANCY AND PLACE OF POSRTING	PLACE OF POSTING	
1	Junior Sales cum Office Assistant (Purely contractual basis)	Graduation, Computer Knowledge, 1 year retail sale experience with good communication skill	35 YRS	12	Asansol	2
					Baharampur	1
					Bankura	1
					Bardhaman	1
					Behala	1
					Bolpur	2
					Durgapur	1
					Haldia	1
					New Delhi	1
					Siliguri	1

Information

1. All the degrees/ certificates mentioned in the advertisement must have been obtained from recognized University/ Institutions.
2. Selection shall be on the basis of written examination, computer test & interview, held in Kolkata.
3. If at any stage even after issue of a letter of recommendation for appointment, a candidate is found ineligible in terms of the advertisement, his/her candidature will be cancelled without further reference to him/her.
4. Application form not properly filled in or incomplete in any respect may be summarily rejected. If any candidate submits more than one application against same post, the last application received in respect of that candidature would be considered only.
5. Canvassing in any form will disqualify the candidate.
6. All information regarding this recruitment to the above post will be published from time to time in Corporation's website at <https://www.manjusha.in>

7. **SUBMISSION OF APPLICATION:** The complete bio-data format shall have to be mailed. Application can be submitted through online only in prescribed format (given herein under).
- a) **Online (e-mail address) : engagement@manjusha.in**
b) **Closing date for receipt of application is 30/06/2025 upto 5.30 PM.**
8. All the requisite certificates regarding educational qualifications, proof of age, other relevant experience and other requisite documents must be furnished with self attestation at the time of written examination.
9. **Selected candidate shall be posted at sales counter of MANJUSHA showrooms as per the vacancy position.**



**Managing Director
WBHDC Ltd. (MANJUSHA)**